

GEOLOGICAL CURATORS' GROUP: CONSTITUTION

Names and Aims

1. The name of the Group shall be the Geological Curators' Group (affiliated to the Geological Society of London).
2. The purpose of the Group shall be to advance the education of the public in geology in particular by improving the standard of geological curation and by improving displays and information in public museums and other institutions.

In furtherance of the above objectives but not further or otherwise the Group shall have the following powers:-

- 2.1 to hold meetings of persons and bodies concerned with the subject for the exchange of advice and information;
- 2.2 to survey collections and draw up a code of practice to ensure that they are maintained and presented to the best advantage;
- 2.3 to further the documentation and conservation of geological sites;
- 2.4 to conduct surveys for the promotion of the aims of the Group;
- 2.5 to do such other lawful things as may from time to time be necessary.

Membership

3. Ordinary Membership of the Group is open to those with an interest in, or responsibility for, the collection, conservation and interpretation of geological specimens and information and/or the conservation of geological sites, who are registered with the Membership Secretary of the Group.
4. Ordinary Membership of the Group is open to all Fellows, Honorary Members and Junior Associates of the Geological Society on registration with the Membership Secretary.
5. There will be no fee for membership of the Group.
6. Members of the Museums Association who are not members of the Group may attend all meetings of the Group.
7. Honorary Membership of the Group may be conferred at the discretion of the Committee with the approval of the Annual General Meeting.

Committee

8. The management of the Group shall be vested in a Committee consisting of a Chairman, Secretary, Minutes Secretary, Treasurer/Membership Secretary, Programme Secretary, Editor of the journal, Editor of the newsletter, Recorder, and four members. The Committee may in addition co-opt for a specified period, up to four non-voting members, one of whom shall normally be nominated by the Biology Curators' Group as their representative.
9. Officers and Members of Committee shall be elected annually. The Chairman will serve for not more than three consecutive years in that capacity and Members of Committee for not more than two consecutive years.
10. Officers and Members of Committee for the ensuing year shall be elected at the A.G.M. of the Group, when those present shall vote by means of a ballot on a list of candidates each of which shall

have been nominated by at least two members of the Group; such nomination having been received by the then Secretary, in writing, at least 21 days prior to the A.G.M.

11. Four Officers of the Geological Society will also, ex-officio, be members of the Committee.
12. Two Officers or their nominees will represent the Group on the Specialist Groups Committee of the Geological Society.
13. The Committee shall have the power to fill casual vacancies as they occur.
14. The Committee, of whom four or one-third of the members, whichever is the greater shall form a quorum, shall meet when summoned by either the Chairman, the Secretary, or the Treasurer, or any three members of the Committee, three weeks notice in writing being given.
15. The Committee shall have the power to make Bye-Laws and Regulations consistent with the Constitution.

Annual General Meeting

16. The Annual General meeting (at which ten shall be a quorum) shall be held in the period of November to January.

16.1 The right to vote at an Annual General Meeting or Extraordinary General Meeting shall be restricted to voting Members that is, members who have paid the annual charge for receipt of the Group's Journal.

16.2 Subscription Members shall not be entitled to vote.

Finance

17.1 The Group shall incur no financial obligation chargeable to the Geological Society.

17.2 The Treasurer of the Group will be responsible for the keeping of proper accounts and at least once a year, normally at the Annual General Meeting, will present a Balance Sheet for the inspection of Members. This Balance Sheet will have been examined and its correctness ascertained by two Auditors appointed at the A.G.M.

17.3 All cheques drawn on the Group's account must be signed by at least two members of the Executive Committee.

General

18. The Group shall not take any action which may conflict with the terms of the Charter and Bye-Laws of the Geological Society.

Amendments to the Constitution

19. Amendments to the Constitution can only be made at an Annual General Meeting or an Extraordinary General Meeting specifically convened for this purpose. Members must be notified of the proposed changes, in writing, at least 21 days prior to the date of the meeting. Changes to be approved by simple majority. No amendment to the Constitution shall be made without the prior consent of the Charity Commissioners for England and Wales.

Dissolution of the Group

20. Dissolution of the Group shall be carried out at an Extraordinary General Meeting convened for this purpose. 21 days notice shall be given of such a meeting. If upon the dissolution of the Group, there remains after the satisfaction of all debts and liabilities any property whatsoever, this shall not be paid or distributed among members of the Group but shall be given or transferred to a charitable organisation or organisations having similar objects.

Founder Members

21. Those listed as present in the Minutes of the Inaugural Meeting held at Leicester on the 15th February, 1974, are considered to be Founder Members of the Group.

BYE-LAWS:

Annual Charge

1. An annual charge to be set by the Committee and approved at the Annual General Meeting will be made to Ordinary Members of the Group who wish to receive the Group's Journal and any supplementary material. This charge will confer the right to vote at an Annual General Meeting and Extraordinary General Meeting.

Subscription Members

2. Institutions are not eligible for Ordinary Membership of the Group, but may subscribe to the Journal by becoming Subscription Members.

3. The annual charge for Subscription Members will be set by the Committee and approved at the Annual General Meeting.

Meetings

4. A small charge may be made for attendance at certain meetings to help cover administrative costs.

27th June, 1996.