

The Geological Curators Group needs YOU!



Charity Trustee vacancy – Equity, Diversity and Inclusion Coordinator

Please see the information [here](#) for background to the role and further information about how GCG works.

We are seeking an enthusiastic and motivated individual to join our team as the first Equity, Diversity and Inclusion Coordinator. This post will work closely with every part of the committee to ensure that equity, diversity and inclusivity is built into the foundations of everything that GCG does, and that a support network is in place.

Specification

Purpose: To establish equity, diversity and inclusivity as a cornerstone of GCG's work within the sector.

Key relationships: The EDI Coordinator will form mutually supportive relationships with all other Trustees to ensure that equity, diversity and inclusivity are part of everything that GCG does. This is a new role and it will be supported to develop and grow.

Average time commitment: 75 hours pa

Main tasks:

- To help establish equity, diversity and inclusivity within GCG's core values.
- Feed into the upkeep of policies, such as the Code of Conduct.
- Research and implement EDI focussed programmes, initiatives and training sessions for the committee and its membership.
- With the help of the committee, lead on the development of a strategic plan to promote EDI within the sector.
- Gather baseline data on protected characteristics to promote equality and inclusion within the GCG membership.
- Be a point of contact for members to feedback on how GCG can best serve their needs for events, the journal, the website, social media, etc.
- Undertake any necessary training and/or development.
- Be an active member of the committee, and to work with the other Trustees to help ensure GCG delivers on its mission and vision.

How to apply

If you would like to informally discuss the role, in the first instance email our Secretary, Emma Bernard, on secretary@geocurator.org, or feel free to contact anyone on committee here <https://www.geocurator.org/committee> (please note that this is the existing structure before it is tweaked slightly for the new CIO). If you would like to apply for the role, please write a short summary (no more than 200 words) of why you are interested and what you feel you would bring to the committee. Please send the summary, along with the details of one referee, to secretary@geocurator.org. Where a referee cannot be supplied, please give a reason. To better serve our members and the sector, we particularly welcome and encourage applications from candidates of all backgrounds.

The candidate would be subject to a vote of approval at the AGM on 30th November 2021, where, if successful, their role would officially begin. Should there be a choice of candidates, we will anonymise candidate information as far as possible before presenting it to the members for a vote.

We do however encourage interested parties to come forward as soon as possible, and certainly by the **deadline of 5th November 2021.**